

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE
ENVIRONMENT AND OPEN SPACES COMMITTEE OF THE CANVEY ISLAND TOWN
COUNCIL HELD AT COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON
MONDAY 19TH OCTOBER 2015 AT 6.30 PM**

PRESENT: Cllr J. Anderson (Chairman), Cllr D. Anderson (Vice Chairman), Cllr C. Letchford,
Cllr B. Campagna

NON COMMITTEE MEMBERS: Cllr M. Tucker, Cllr J Blissett, Cllr T Belford

ALSO PRESENT: Mrs E Hunt – Deputy Clerk
Mrs L Windley – Community and Events Officer
Cllr A Acott – Castle Point Borough Councillor
2 members of the public

E&OS/029/15 - APOLOGIES FOR ABSENCE.

Cllr P. May provided his apologies as he is on holiday. Cllr B. Campagna provided Cllr D. Blackwell's apologies due to another commitment. Cllr N. Harvey was not present, reason unknown.

E&OS/030/15 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllr C. Letchford declared an interest in agenda item 6 as Chairman of Friends of Concord Beach. Cllr D. Anderson communicated that even though there was no agenda items relevant that she had been advised to declare her interest as a committee member of Canvey Islands Big Local £1 million at meetings.

E&OS/031/15 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.

There were none.

E&OS/032/15 – TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON THE 7TH SEPTEMBER 2015.

The minutes of the committee meeting held on the 7th September 2015 were **CONFIRMED** and signed as a true record.

E&OS/033/15 – MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA

Cllr J Anderson reviewed the progress of ongoing projects which were not on the agenda. Cllr J. Anderson advised members that he had received confirmation from R Lynch at Castle Point Borough Council that the three replacement trees for the picnic area at Tewkes Creek were being planted this week. Cllr J Anderson asked the Deputy Clerk for an update on the maintenance of the Wildflower Meadow. The Deputy Clerk confirmed that she had spoken with the maintenance contractor and the meadow would be cut, bailed the arisings and removed from site this week. She also advised that they would also harrow the ground at this visit. Cllr J. Anderson asked the Deputy Clerk for an update on the Tidal Pool Erosion Survey. The Deputy Clerk advised that the survey is still to be completed. Cllr J. Anderson requested that the Deputy Clerk contact the surveyor to make enquiries about whether this will be completed before the end of the year. The Deputy Clerk updated members on the Foreshore Erosion Study advising that this had now been put back until the end of this year when the Town Council would be invited to round table discussions.

E&OS/034/15 – TO CONSIDER A REPORT ON THE CONDITION OF THE STEPS LEADING TO CONCORD BEACH TIDAL POOL

Members considered the report prepared on the condition of the steps leading to the beach area at Concord Beach Tidal Pool and **RESOLVED** to instruct Aspect Maintenance Limited to remove the

eroded concrete abutments to the steps and reinstate using quick drying concrete at a total cost of £450.00 exc VAT.

In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

E&OS/035/15 – TO CONSIDER AND AGREE THE LEASE FOR SEAFRONT GARDENS / BUMBLEBEE PARK

Members discussed the terms of the draft Lease and request for the gardens be transferred from Castle Point Borough Council to the Town Council in perpetuity. The Deputy Clerk advised members that the Locum Clerk had discussed the Town Council's request with Castle Point Borough Council and was advised that the permanent transfer of this land was not an option that the Borough Council wished to pursue. Cllr C. Letchford advised members that he had attended at a meeting of the EALC Executive Committee where the Community Right to bid was discussed and passed the leaflet that he had been given to the Deputy Clerk for information. Cllr T Belford commented that the Town Council were protected under the Landlord and Tenant Act 1954 which allows the tenant the right to renew the Lease at the end date. Members considered the draft Lease for the Seafront Gardens / Bumblebee Park and **RESOLVED** to accept the Lease based on a three year tenancy with the right to renew at the end date. Members also considered the proposed rent and **RESOLVED** to accept the proposed rent of £1.00 per year.

E&OS/036/15 – TO CONSIDER AND AGREE QUOTES RECEIVED FOR THE ONGOING MAINTENANCE OF THE BUMBLEBEE PARK AND MEMORIAL GARDENS

Members considered the quotations received for the ongoing maintenance of the Bumblebee Park and Memorial Gardens and **RESOLVED** to appoint Aspect Maintenance Limited at a total cost of £11760.00 per annum.

E&OS/037/15 – TO CONSIDER AND AGREE A REQUEST TO INSTALL SIGNAGE AT THE SEAFRONT GARDENS PROMOTING MAINTENANCE CARRIED OUT BY CANVEY ISLAND TOWN COUNCIL.

Members discussed the request to install signage at the seafront gardens and **RECOMMENDED** that members carry out a site visit to consider the locations for signage to be installed and the artwork for these signs. Members **RECOMMENDED** that the item be deferred until the site visit had been completed and new artwork considered.

THE MEETING CLOSED AT 7.15PM.

CHAIRMAN
01st December 2015