

Canvey Island Town Council



TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

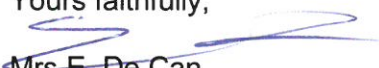
Cllr. D. Anderson (Chairman), Cllr A. Acott, Cllr B. Campagna, Cllr M Tucker and Cllr J Blissett

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 25TH SEPTEMBER 2017** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,


Mrs E. De Can
Town Clerk

19th September 2017

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 26th June 2017.
- 5 To note the minutes and resolutions from the Common Liaison Committee meeting held on the 20th September 2017 (to follow)
- 6 To note the Clerks Report of ongoing projects and not on the agenda (Appendix A)
- 7 To consider and agree changes to the administration of the Allotments
- 8 To consider and agree quotes for the replacement tree's at Tewkes Creek and the contractors for a 3 year aftercare contract
- 9 To consider and agree the recommendations for the replacement of the Tidal Pool Joints
- 10 To review and consider the Budget and Four Year Plan for 2018/19 (Clerks Report)
- 11 To consider a request from a resident to install a plaque commemorating the history of the Labworth
- 12 To consider and agree to becoming a Charter Branch for the Woodlands Trust Tree Charter Legacy
- 13 To consider and agree a response to the Essex Highways Service Delivery Survey (Appendix B)
- 14 To receive an update from the Community Warden relating to all Open Spaces.
- 15 To note the Health & Safety report detailing incidents and actions completed. (Appendix C)
- 16 Accounts for payment.