

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr A. Acott, Cllr B. Campagna, Cllr M Tucker and Cllr J Blissett

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 13TH JUNE 2016** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E Hunt
Town Clerk

6th June 2016

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 To appoint a Vice Chairman to the committee for 2016/17
- 4 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 5 To confirm and sign as a true record the minutes of the Committee meeting held on 25th April 2016.
- 6 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 7 To consider and agree costs to purchase and install signage in the Labworth Memorial Gardens.
- 8 To note correspondence from the Environment Agency relating to painting the sea wall panel adjacent the tidal pool.
- 9 To consider and agree artwork for the sea wall panel.
- 10 To consider and agree quotes received to paint the sea wall panel.
- 11 To note the Four Year Plan and projects in progress
- 12 To note the report following structural column testing completed for seasonal decorations.
- 13 To note the Health & Safety report detailing incidents and actions completed. (Appendix B)
- 14 Accounts for payment.