

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr A. Acott, Cllr B. Campagna, Cllr M Tucker and Cllr J Blissett

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 27TH MARCH 2017** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E. De Can
Responsible Financial Officer

21st March 2017

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 31st October 2016.
- 5 To note the Clerks Report of ongoing projects and not on the agenda (Appendix A)
- 6 To discuss the replacement of the tree's at the picnic area by Tewkes Creek.
- 7 To consider the installation of handrails to the steps leading to the Tidal Pool beach area.
- 8 To review the four year plan and progress of projects.
- 9 To receive an update from the Community Warden relating to all Open Spaces.
- 10 To note the Health & Safety report detailing incidents and actions completed. (Appendix B)
- 11 To note payment of accounts dated the 22nd February, 6th March and 15th March 2017.
- 12 Accounts for payment.