

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 13<sup>TH</sup> JULY 2015 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr. P Greig, Cllr. J. Blissett, Cllr. J Anderson, Cllr. P. May, Cllr. D. Anderson, Cllr M. Tucker, Cllr. T. Belford, Cllr N Harvey, Cllr. B Campagna and Cllr. D Blackwell

**Also present:** Mrs E. De Can – Town Clerk  
Mrs E Hunt – Deputy Clerk  
Mrs L Windley – Community & Events Officer  
Cllr R Howard – Essex County Councillor – Canvey West  
1 member of the public

**CO/030/15 - APOLOGIES FOR ABSENCE**

Cllr Letchford provided his apologies due to another meeting commitment.

**CO/031/15 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were provided.

**CO/032/15 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No members of the public wished to speak.

**CO/033/15 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 11<sup>TH</sup> MAY 2015**

Members **RESOLVED** that the minutes of the Annual Council meetings held on the 11<sup>th</sup> May 2015 be confirmed as a true record of the proceedings and were signed by the Chairman.

**CO/034/15 – MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA**

Cllr J Anderson advised that the road works that were completed by Essex County Council in Linden Way are continuing to be dug up by utilities companies. He explained that although the contractors are reinstating the area, it would still be prudent for the Town Clerk to write to Essex County Council toward the end of these works to request that Essex County Council inspect the reinstatement work carried out by the utilities contractor to ensure that areas affected are reinstated back to their original state. Cllr Tucker advised members that the contractors were relining the gas pipes from the main road and that these works were set to continue down Cedar Road. Cllr Tucker also advised that the contractor did not appear to be reinstating grassed areas back to their original state only backfilling the areas that had been disturbed.

**CO/035/15 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY & FINANCE COMMITTEE HELD ON THE 22<sup>ND</sup> JUNE 2015**

Members **RESOLVED** that the minutes of the Policy & Finance meeting held on the 22<sup>nd</sup> June 2015 are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/036/15 – TO NOTE THE MINUTES AND RESOLUTION FROM THE PERSONNEL COMMITTEE MEETING HELD ON THE 21<sup>ST</sup> MAY 2015**

Members noted the Personnel Committee minutes of the meeting on the 21<sup>st</sup> May 2015.

**CO/037/15 – TO NOTE THE REPORT OF OFFICER DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS**

Members noted the report of officer decisions and background papers.

#### **CO/038/15 - TO CONSIDER AND AGREE CHANGES TO THE COMMITTEE MEMBERSHIP AND OUTSIDE BODY REPRESENTATIVES**

Members considered the requests made and **RESOLVED** to appoint Cllr Belford to the Policy & Finance committee and as the new representative on the CPBC Community Safety Partnership replacing Cllr Blissett.

Cllr Blissett's request to replace Cllr Tucker as representative on the West Canvey Liaison Group was retracted. There were no candidates put forward to replace Cllr Blackwell as the representative for the Citizens Advice Bureau.

Members requested that the Town Clerk write to Castle Point Borough Council to request that the number of representatives on the Canvey West Liaison Group and Town Centre Regeneration Members Liaison Groups be increased to two and to also extend an invitation to the Town Clerk at these groups.

#### **CO/039/15 – TO CONSIDER AND AGREE THE CHARITY FOR THE GARDEN TRAIL FOR 2015**

Members considered the charities submitted and **RESOLVED** that Canvey Island First Responders and Canvey Island Breathe Easy are the chosen charities to receive the funds raised at the 2015 Garden Trail and that funds raised should be split equally between them.

#### **CO/040/15 - TO CONSIDER AND AGREE THE AMENDED LEGACY XS PARTNERSHIP AGREEMENT**

Members noted that following the discontinuation of the use of the Teen Café by Legacy XS, the partnership agreement forged with the Town Council has needed to be reviewed. The Clerk confirmed that various discussions have taken place as to how the youth workers services can be utilised on Canvey Island it has been agreed that Legacy XS will still provide a service of outreach work with various activities and have initially set up a youth club with the New Hope youth group at Leigh Beck Baptist Church. Members noted that in 2014/15 the Council funded the training of the youth worker to drive the Legacy's bus and this will also when available be used for outreach work around the island.

The Council had agreed within its budget to provide £5,000 towards the youth worker and **RESOLVED** to agree the amendments made to item 3.1 of the agreement with the inclusion of a provision for Legacy XS to provide annual data of the services provided during the year.

#### **CO/041/15 – TO CONSIDER THE PARTNERSHIP REQUEST FROM THE CANVEY ISLAND SWIMMING CLUB**

Members noted the letter received from the Canvey Island Swimming Club. The Clerk confirmed that she had spoken to Wayne Norton and it has been recommended that a partnership with the Town Council may assist with future funding opportunities with other organisations, however, the Town Councils current partnership scheme does not provide the opportunity for annual funding.

Members **RESOLVED** to approve the partnership agreement with the Canvey Island Swimming Club with a view to working with them in the near future in order to assist them achieve their project goals and to assist with promotion in its newsletter.

#### **CO/042/15 – TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS:**

##### **WYVERN COMMUNITY TRANSPORT**

Members noted the minutes provided.

##### **PARISH TRANSPORT FORUM**

Members noted the minutes provided.

#### **CO/043/15 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

Accounts **APPROVED** and cheques for No1 account 202219 to 202238 inclusive were signed.

## **CO/044/15 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell advised members that he had recently attended a Scrutiny meeting held at Castle Point Borough Council where discussions on the Health and Safety Reports commissioned for the new pool were held and presentation on proposals for improvements was received. Cllr Blackwell advised that both reports gave good supporting cases for safety issues at the pool and advised that the members compromised to agree planned works to improve the safety of this pool including installation of a walkway with surrounding handrail, retaining the wall bridge to reduce sand loss and some rock clearance works.

Cllr J Anderson advised members that works to create a concrete hand standing for use by local youth groups in the Avenues was due to commence on Wednesday. Cllr J Anderson advised that this had been a great partnership project between Essex County Council, Castle Point Borough Council and Canvey Islands Big Local £1million.

Cllr May advised that the gardens that were been planned for the Avenues was due to commence in August / September and was again a great partnership project between Castle Point Borough Council and Canvey Islands Big Local £1million.

Cllr May wanted to take the opportunity to thank all of the staff at Canvey Island Town Council for the hard work that they put in to make Armed Forces Day such a great event. Cllr May explained that he had received great feedback from members of the public who attended the event.

Cllr May advised members that since its inception, Canvey Baywatch have raised sponsorship for the installation of 29 benches at the Thorney Bay beach area and advised that local schools were now using the area to take outdoor classes. Cllr May explained that public support for this group had been overwhelming.

## **CO/045/15 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Howard advised members that he had been privileged to have been invited to the opening of Hadleigh Park Mountain Bike Trail together with the Secretary of State and Olympic Cyclist Victoria Pendleton. Cllr Howard wanted to take the opportunity to commend Essex County Council and the Salvation Army on making this park a great place to visit with a large car park, café, bike shop and hire, classroom and children's play area. Cllr Howard advised that Essex County Council had invested £6.3 million into this site.

Cllr Howard advised members that following a meeting of full council it was recommended that membership of the South East Local Enterprise Partnership which presently includes Essex County Council, Kent, Medway Unitary Trusts and parts of Sussex should be increased as they did not feel that they were currently getting enough investment into the local area.

Cllr Howard advised members that at the Highways Development Session Meeting, held on the 29<sup>th</sup> June 2015, highways health and safety, maintenance and operational strategies were discussed. Cllr Howard expressed that he had been disappointed that the invitations sent to the Borough Councillors had been delayed and that this impacted on the number in attendance. Cllr Howard explained that Essex County Council were now focussing on permitted rights to work for public utilities companies and other contractors working on public highway following the recently publicised congestion issues on local roads. Cllr Howard advised members that Essex County Council were now able to fine contractors found to be working outside of their permitted rights.

Cllr Campagna asked Cllr Howard if it was possible to restrict the hours that road works were carried out in future to prevent congestion at busy times. Cllr Howard explained that there is a new permit system in place but the hours of work could be raised. Cllr Howard advised that there was a telephone number that he could call if temporary traffic signals were still in operation when workman had ceased work on site to report working outside of their permitted rights and offered this number to members. Cllr Howard

explained that he would also pass a copy of the Agenda of the Highways Development Session meeting to the Town Clerk to distribute to members.

Cllr Howard advised members that the resolution had yet to be received from Castle Point Borough Council over Roscommon Way and that he would be putting in a motion to push this resolution forward.

Cllr J Anderson thanked Cllr Howard for identifying another funding avenue in the Local Enterprise Partnership. Cllr Anderson confirmed that funding avenues were not being pursued enough in this area and that more funding opportunities should be sought.

Cllr J Anderson took the opportunity to wish Cllr Belford well as the newly appointed representative on the Castle Point and Rochford Community Safety Partnership Panel and asked him to be mindful that funding opportunities were evenly distributed across the Borough.

Cllr N Harvey asked Cllr Howard to raise an issue of the traffic lights at Sadlers Farm Roundabout as they are not running in sync and are causing major congestion problems at this junction. Cllr Howard agreed to investigate this matter.

The meeting closed at 8.30pm.

CHAIRMAN

19<sup>th</sup> October 2015