

TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr P. May (Chairman), Cllr P. Greig, Cllr M. Tucker, Cllr J. Blissett, Cllr B. Campagna, Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 10TH JULY 2017** commencing at **7.30pm** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully,

Mrs E. De Can  
Town Clerk

4<sup>th</sup> July 2017

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

**A G E N D A**

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 To appoint a Vice Chairman of the Committee for 2017-2018
- 4 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 5 To confirm and sign as a true record the minutes of the Committee meeting held on 24<sup>th</sup> April 2017.
- 6 To note the Clerk's Report on ongoing projects and not on the agenda (Appendix A)
- 7 To consider and agree taking part in the Great British Beach Clean initiative
- 8 To consider changing the format of the Community Awards
- 9 To consider attending the Monswick Stable Fun Event
- 10 To consider and agree investigations into Active Citizens Events
- 11 To receive a verbal report on the Wildlife Day Event
- 12 To receive a verbal report on the Armed Forces Day Event
- 13 To receive a verbal report on the progress of the Garden Trail Event
- 14 To consider and agree a one year extension to the existing festive lighting contract.
- 15 To consider and agree enhancements to the Christmas Event.
- 16 To confirm accounts for payments previously agreed.