

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr D. Blackwell, Cllr B. Campagna and Cllr N. Harvey

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 25TH APRIL 2016** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E Hunt
Town Clerk

18th April 2016

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 01st February 2016.
- 5 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 6 To consider and agree quotes received to create a ramp access at the Smallgains Allotment Site.
- 7 To consider and agree quotes received to replace the fencing at Waterside Farm Allotment Site.
- 8 To consider and agree the recommendations made in the structural survey of Concord Beach Tidal Pool.
- 9 To consider and agree to proceed with an application to the Environment Agency to paint a panel of the Sea Wall adjacent the Concord Beach Tidal Pool.
- 10 To consider and agree applying a branded vinyl sticker to the Health and Safety sign located at the access gate entrance on the sea wall to the Concord Beach Tidal Pool.
- 11 To consider and agree quotes received to replace Health and Safety Signage at the Concord Beach Tidal pool.
- 12 To consider and agree to booking the Community Warden onto a Playground Inspection Training Course.

- 13 To consider and agree quotes received to renovate and Bumble Bee Park and the Labworth Memorial Gardens.
- 14 To consider and agree quotes received to refurbish the entrance signage at Bumble Bee Park and install similar signage at the entrance to Labworth Memorial Gardens.
- 15 To consider and agree artwork and dimensions of signage for installation in the Labworth Memorial gardens.
- 16 To note the Four Year Plan and projects in progress
- 17 To note the Health & Safety report detailing incidents and actions completed. (Appendix B)
- 18 Accounts for payment.