

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
PLANNING COMMITTEE OF THE CANVEY ISLAND TOWN COUNCIL  
HELD IN THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 02<sup>ND</sup> NOVEMBER 2015 AT 7.00 PM**

**PRESENT:** Cllr P. Greig (Chairman), Cllr B. Campagna, Cllr J. Blissett and Cllr C. Letchford

Non Committee Members: Cllr T. Belford

Also present: Mrs E Hunt – Deputy Clerk  
5 member of the public

**PL/042/15 - APOLOGIES FOR ABSENCE**

Cllr M. Tucker (Vice Chairman) provided his apologies due to another commitment. Cllr D. Anderson provided her apologies due to another commitment.

**PL/043/15 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

None were received.

**PL/044/15 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members wished to speak

**PL/045/15 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON 28TH SEPTEMBER 2015.**

The minutes of the committee meeting held on the 28<sup>th</sup> September were **CONFIRMED** and signed as a true record.

**PL/046/15 – TO NOTE CORRESPONDENCE RECEIVED FROM REGENERATION AND NEIGHBOURHOODS DEPARTMENT OF CASTLE POINT BOROUGH COUNCIL RELATING TO CONSULTEE COMMENTS**

Members noted the correspondence.

**PL/047/15 – TO NOTE CORRESPONDENCE DETAILING CASTLE POINT BOROUGH COUNCIL PROTOCOL RELATING TO PRE-APPLICATION ADVISORY SERVICE**

Members reviewed the correspondence and requested that the Deputy Clerk write to Castle Point Borough Council to request that a representative from the Town Councils Planning Committee be invited to future pre-advisory service meetings at Castle Point Borough Council for any proposed developments on Canvey Island.

**PL/048/15 – TO CONSIDER AND COMMENT ON PLANNING APPLICATION:**

- **15/0750/FUL – THE OYSTERFLEET HOTEL, KNIGHTSWICK ROAD, CANVEY ISLAND, ESSEX, SS8 9DA – CONVERSION OF EXISTING ROOF SPACE INTO 7 HOTEL ROOMS, STORE, OFFICE AND STAFF ROOM AND CAR PARK ALTERATIONS**

Members discussed the application submitted and **RESOLVED** that they had no objection to this application.

The meeting closed at 7.10 pm.

CHAIRMAN  
01st December 2015