

TO ALL MEMBERS OF THE PLANNING COMMITTEE

Cllr P. Greig (Chairman), Cllr M. Tucker (Vice Chairman), Cllr D. Anderson, Cllr J. Blissett, Cllr B. Campagna and Cllr C. Letchford

Dear Councillors,

I hereby summon you to attend a meeting of the **PLANNING COMMITTEE** to be held at the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 2ND NOVEMBER 2015** commencing at **7.00PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

26th October 2015

Mr M. Letch
Acting Town Clerk

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 28th September 2015.
- 5 To note correspondence received from Regeneration and Neighbourhoods Department of Castle Point Borough Council relating to Consultee Comments.
- 6 To note correspondence detailing Castle Point Borough Council protocol relating to pre-application advisory service.
- 7 To consider and comment on Planning Application –
 - 15/0750/FUL – The Oysterfleet Hotel, Knightswick Road, Canvey Island, Essex, SS8 9DA – Conversion of existing roof space into 7 hotel rooms, store, office and staff room and car park alterations.