

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. John Anderson (Chairman) Cllr. Nick Harvey Cllr. Joan Liddiard (ex officio)
Cllr. Peter Greig Cllr. Paul Mason Cllr. Ray Howard
Cllr. Dave Blackwell Cllr. Nicola Pontius Cllr. Doreen Anderson (VC)

Dear Sir/Madam

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held at, **THE PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND** on **MONDAY 5th SEPTEMBER 2011** commencing at **7.30PM** for the transaction of business as set out below.

Yours faithfully,

Elaine De Can
Town Clerk

26th August 2011

A G E N D A

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
- 4 To confirm and sign as a true record the minutes of the Committee meetings held on 6th June 2011
- 5 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 6 To note the letter from Castle Point Borough Council regarding the Seafront Gardens/Bumble Bee Park agreement and consider and agree the proposed Licence Agreement (Appendix B)
RECOMMENDATION - To agree the signing of the licence agreement once the gardens are brought up to standard and the payment of £500 one off fee for the legal and administrative charges for the preparation of the licence
- 7 To review and agree the Maintenance Schedule for the Tidal Pool and agree the addition of extra signage upon reviewing the Risk Assessments (Appendix C)
- 8 Four Year Plan – to consider additional projects (Appendix D)
- 9 Accounts for payment

In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

- 10 To discuss and consider ongoing partnership projects and costs