

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr. C. Letchford, Cllr D. Blackwell, Cllr B. Campagna and Cllr N. Harvey

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 7TH SEPTEMBER 2015** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mike Letch
Acting Town Clerk

1st September 2015

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 15th June 2015.
- 5 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 6 To review and consider the allotment rents and water rates for 2016/17.
- 7 To consider and agree the lease for Seafront Gardens / Bumblebee Park.
- 8 To consider and agree a request to install signage at the Seafront Gardens promoting maintenance carried out by Canvey Island Town Council.
- 9 To consider a complaint relating to the maintenance of the Seafront Gardens and Bumblebee Park.
- 10 To consider and agree a project for inclusion on the Four Year Plan - To install memorial benches along the sea wall adjacent the B17 Bomber Memorial Park at the end of Beveland Road.
- 11 To review the maintenance of Wildflower Meadow at Tewkes Creek.
- 12 To consider and agree the cost to replace three trees at Tewkes Creek.
- 13 To consider a report on the condition of the steps leading to Concord Beach Tidal Pool.
- 14 To note the Health & Safety report detailing incidents and actions completed (Appendix B)

- 15 To note the Four Year Plan and projects in progress.
- 16 Accounts for payment