

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
ENVIRONMENT AND OPEN SPACES COMMITTEE OF THE CANVEY ISLAND TOWN  
COUNCIL HELD AT THE PADDOCKS, LONG ROAD, CANVEY ISLAND ON  
MONDAY 15<sup>TH</sup> JUNE 2015 AT 7.30 PM**

**PRESENT:** Cllr J. Anderson (Chairman), Cllr D.Anderson, Cllr C. Letchford, Cllr D Blackwell,  
Cllr B. Campagna

**ALSO PRESENT:** Mrs E Hunt – Deputy Clerk  
Cllr J Stanley – CPBC  
3 members of the public

**NON COMMITTEE MEMBERS:** Cllr T Belford and Cllr J Blissett

**E&OS/001/15 - APOLOGIES FOR ABSENCE.**

Cllr N Harvey was not present due to holiday commitments.

**E&OS/002/15 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr C Letchford declared an interest in item 9 on the Agenda.

**E&OS/003/15 – TO APPOINT A VICE CHAIRMAN TO THE COMMITTEE FOR 2015/16**

Cllr B Campagna nominated Cllr D Anderson as Vice-Chairman and the nomination was seconded by Cllr D Blackwell. There were no other nominations therefore Cllr D Anderson was elected as Vice-Chairman of the Environment and Open Spaces Committee for 2015/16.

**E&OS/004/15 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of the public wished to speak.

**E&OS/005/15 – TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON THE 13<sup>TH</sup> APRIL 2015.**

The minutes of the committee meeting held on the 13<sup>th</sup> April 2015 were **CONFIRMED** and signed as a true record.

**E&OS/006/15 – MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA**

Cllr J Anderson asked the Deputy Clerk whether any other Contractors had been approached to project manage the addition of a pathway between Labworth Memorial Garden and the Bumble Bee Park following the closure of Groundworks. The Deputy Clerk advised that was still to be progressed.

Cllr C Letchford discussed with members the deterioration of the wooden benches within the Memorial Gardens and the replacement bench that he had installed for Mrs Brand. Cllr Letchford recommended that the Council consider the different types of replacement benches that could be purchased and the bases that each of these benches would require. Cllr Letchford advised that should recycled benches be considered that these would require concrete bases for installation.

Cllr D Blackwell requested that old CCTV signage at the entrance to the Labworth Memorial Gardens be removed as this is looking tired and unsightly. The Deputy Clerk advised that she would make enquiries with the Ground Maintenance Team.

Cllr C Letchford discussed with members the recent installation of concrete bollards around the boundary of the Labworth Park and asked if Canvey Island Town Council could approach Castle Point Borough Council to continue the installations around the remaining boundary which borders the Labworth Memorial Gardens. Cllr D Blackwell advised members that Castle Point Borough

Council had not carried out these installations and that it had been done free of charge by Mr S Petty to improve the look of the area.

Cllr C Letchford enquired why the three other trees planted at Tewkes Creek had died. Cllr J Anderson explained that it had been due to delays in planting and the exceptionally hot weather experience at that time of year.

#### **E&OS/007/15 – TO NOTE AND DISCUSS THE COMPLAINT RECEIVED IN RELATION TO THE MEMORIAL GARDENS**

Members discussed the complaint that had been received from a visitor to the Labworth Memorial Gardens concerned about the amount of bird faeces they found on the benches explaining that this had been caused by them being situated beneath wooden arbours. Members noted from the Clerk's report provided that the benches were not found to be beneath any timber structures and agreed that as these were in an open seaside environment, that this problem could not be avoided.

The Deputy Clerk advised members that the Town Council's Maintenance Contractor for these gardens carry out regular inspections of these gardens and if the benches are found to be dirty or dilapidated the Contractor is instructed to clean and or repair if practicable. Cllr T Belford requested that the Town Council respond to the complainant advising them of this.

#### **E&OS/008/15 – TO CONSIDER AND AGREE THE QUOTES OBTAINED FOR THE INSTALLATION OF PLAQUES ON THE CONCRETE PLANTERS AT THE ENTRANCES TO CANVEY ISLAND**

Following a request received to install plaques on the planters located at the entrances to Canvey Island, investigations were made and members provided with three quotations and a recommended design for the plaques. Members were asked to consider and agree the installation of plaques on all of the Town Council's concrete planters or only those located at the entrances to Canvey Island.

Cllr J Stanley asked the Chairman to speak on this point to advise that the Town Council should seek relevant permissions from the Highways Authority prior to the installation of any signage as Highways have strict guidelines about what signage is allowed to be installed on a public highway.

Members noted Cllr Stanley's comment and reviewed the quotations received and **RESOLVED** to appoint Design 4 Print to install 2no. 10mm reverse printed perspex plaques on the concrete planters at the entrances to Canvey Island and 2no. 10mm reverse printed perspex plaques on the concrete planters located at Eastern Esplanade printed with the recommended design in the Clerk's Report provided at a total cost of £540.00, following receipt of the relevant approval from Highways.

Cllr D Blackwell commented that the Town Council should consider installing signage in the seafront gardens as well to promote the work that the Town Council are doing. The Deputy Clerk advised that this could be investigated to be included as an agenda item for members to consider at the next Environment and Open Spaces Committee meeting.

#### **E&OS/009/15 – TO NOTE THE APPOINTMENT OF R ATKINS, COASTAL ENGINEER TO CONDUCT THE STRUCTURAL SURVEY ON THE TIDAL POOL**

Members discussed and noted the appointment of R Atkins, Coastal Engineer to conduct the structural survey and produce a written report on the Tidal Pool at a total cost of £228.87.

#### **E&OS/010/15 – TO NOTE THE HEALTH AND SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED**

Members discussed and noted the health and safety report detailing incidents and actions.

#### **E&OS/011/15 – TO NOTE THE FOUR YEAR PLAN AND PROJECTS IN PROGRESS**

Members discussed the four year plan and project progress.

Cllr J Anderson asked members if there are any projects that they would like to see included in the four year plan.

Cllr C Letchford requested that the Town Council consider installing a couple of benches along the sea wall adjacent the B17 Bomber Memorial Park located at the end of Beveland Road. The Deputy Clerk advised that as the Town Council did not own this land that relevant permissions would need to be sought prior to this being put before the Committee to be agreed. Cllr C Letchford advised that he would would put a proposal together for the Committee to consider.

**E&OS/012/15 – ACCOUNTS FOR PAYMENT:**

Accounts **APPROVED** and cheques 202182 to 202208 inclusive were signed for A/c No 1 and cheques 200318 to 200321 inclusive were signed for A/c No 2.

THE MEETING CLOSED AT 8.40 PM.

CHAIRMAN

7<sup>th</sup> September 2015