

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr. C. Letchford, Cllr D. Blackwell, Cllr B. Campagna and Cllr N. Harvey

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **HALL 3, THE PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND** on **MONDAY 15TH JUNE 2015** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Elaine De Can
Town Clerk

9th June 2015

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 To appoint a Vice Chairman to the committee for 2015/16
- 4 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 5 To confirm and sign as a true record the minutes of the Committee meeting held on 13th April 2015.
- 6 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 7 To note and discuss the complaint received in relation to the Memorial Gardens
- 8 To consider and agree the quotes obtained for the installation of plaques on the concrete planters at the entrances to Canvey Island
- 9 To note the appointment of R. Atkins, Coastal Engineer to conduct the structural survey on the Tidal Pool
- 10 To note the Health & Safety report detailing incidents and actions completed (Appendix B)
- 11 To note the Four Year Plan and projects in progress
- 12 Accounts for payment