

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. J. Anderson (Chairman), Cllr. D. Anderson, Cllr A. Acott, Cllr B. Campagna, Cllr M Tucker and Cllr J Blissett

Dear Councillors,

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held in **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 12TH SEPTEMBER 2016** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E Hunt
Town Clerk

5th September 2016

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 13th June 2016.
- 5 To note the ongoing projects and not on the agenda (Appendix A)
- 6 To review and consider the allotment rents and water rates for 2017/18. (Clerks Report)
- 7 To and consider and agree a proposed Lease Agreement with Castle Point Borough Council relating to the Wildflower Meadow at Tewkes Creek following the expiration of the Licence Agreement on 18th September 2016. (Clerks Report)
- 8 To consider and agree costs for maintenance of the Wildflower meadow at Tewkes Creek.
- 9 To note the progress of the sea wall mural. (Clerks Report)
- 10 To consider and agree costs to carry out repairs to steps leading onto Concord Beach.
- 11 To note the progress of the restoration of existing and installation of new the Welcome signage at the entrances of Bumblebee Park and Labworth Memorial Gardens. (Clerks Report)
- 12 To consider and agree to the installation of CCTV cameras in Bumblebee Park and Labworth Memorial Gardens.

- 13 To consider and agree a request to plant a wild flowering cherry memorial tree in the Labworth Memorial Gardens. (Clerks Report)
- 14 To receive a report from the Community Warden on matters relating to Canvey Island Town Councils Open Spaces.
- 15 To note the Four Year Plan and projects in progress.
- 16 Accounts for payment.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

- 17 To consider and agree the Lease relating to Bumblebee and Seafront Memorial Gardens between Castle Point Borough Council and Canvey Island Town Council.
- 18 To consider and agree tender documents.