

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
ENVIRONMENT AND OPEN SPACES COMMITTEE OF THE CANVEY ISLAND TOWN  
COUNCIL HELD AT COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 26<sup>th</sup> JUNE 2017 AT 7.30 PM**

**PRESENT:** Cllr D. Anderson (Chairman), Cllr B. Campagna, Cllr J. Blissett, Cllr M. Tucker and Cllr A. Acott.

**Non Committee Members:** Cllr J Anderson

**ALSO PRESENT:** Mr N. Milner – Deputy Clerk  
Mrs A. Ruskin – Community Warden  
5 members of the public.

**E&OS/001/17 - APOLOGIES FOR ABSENCE.**

There were none.

**E&OS/002/17 – TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA.**

There were none.

**E&OS/003/17 – TO APPOINT A VICE CHAIRMAN TO THE COMMITTEE FOR 2017/2018**

Cllr Campagna nominated Cllr A Acott as Vice-Chairman. The nomination was seconded by Cllr M Tucker, there were no other nominations therefore Cllr A Acott was appointed as Vice-Chairman of the Committee for 2017/18.

**E&OS/004/17 - PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of the public wished to speak.

**E&OS/005/17 – TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON THE 27<sup>th</sup> MARCH 2017.**

The minutes of the committee meeting held on the 27<sup>th</sup> March 2017 were **CONFIRMED** and signed as a true record.

**E&OS/006/17 – TO NOTE THE MINUTES AND RESOLUTIONS FROM THE COMMON LIAISON COMMITTEE MEETING HELD ON THE 24<sup>TH</sup> MAY 2017**

Members **NOTED** minutes of the committee meeting held on the 24<sup>th</sup> May 2017.

**E&OS/007/17 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA**

Members discussed the type of trees that should be planted at Tewkes Creek and **AGREED** that any new trees should be a mix of new and mature trees and should be planted in October/November. Cllr Tucker suggested that the RSPB should be contacted they were involved in the planting of trees at Canvey Wick. It was **AGREED** that this issue would be referred to the Town Clerk.

Members agreed that the hanging baskets were good and that the contractor was arranging for these to be watered on a regular basis. Members **NOTED** that the baskets were situated on the correct lamp posts. Members were disappointed that no contributions had been received from local businesses in relation to the hanging baskets.

**E&OS/008/17 – TO RECEIVE A REPORT FROM THE COMMUNITY WARDEN REGARDING THE DAMAGED TIDAL POOL SIGN AND CONSIDER THE COMPLETE REPLACEMENT OF THE REMAINING BOWED POLE.**

The Community Warden reported the damage to the sign and confirmed that the repair had made the sign structurally safe. Members **RESOLVED** that no further action should be taken at this time.

**E&OS/009/17 – TO RECEIVE A REPORT ON THE HANGING BASKETS AND LAMP POSTS AND CONSIDER OPTIONS FOR THE 6 REMAINING PLANTED HALF BASKETS**

Members discussed the location of the remaining baskets and it was **AGREED** that Councillors Blissett and D Anderson investigate areas within the town centre where the remaining baskets could be located.

**E&OS/010/17 – TO NOTE THE PUBLIC SPACES PROTECTION ORDER CONSULTATION**

The report was **NOTED** by members.

**E&OS/011/17 – TO REVIEW THE FOUR YEAR PLAN AND PROGRESS OF PROJECTS**

Cllr Acott advised that signage relating to the fire hydrant at the Waterside allotments had been removed at the time new fencing was installed. It was **AGREED** that the Community Warden would investigate. Members **AGREED** that the future development of the Bandstand would be referred back to the Town Clerk in order to provide an update at the next meeting.

**E&OS/012/17 – TO RECEIVE AN UPDATE FROM THE COMMUNITY WARDEN RELATING TO ALL OPEN SPACES**

The Community Warden confirmed that new CCTV cameras had been installed at the Memorial Garden and one bin was being used for fly tipping. A site visit is being arranged by the Community Warden with Fenn Contractors to enable views of Councillors to be considered in full with regard to the Wildflower Meadow. Community Warden has had a meeting with the Port of London Authority to discuss Health & Safety issues at the tidal pool.

**E&OS/013/17 – TO NOTE THE HEALTH AND SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED.**

Members **NOTED** the Health and Safety Reports detailing incidents and actions completed at each of the Town Council's open spaces.

**E&OS/014/16 – TO NOTE PAYMENT OF ACCOUNTS DATED THE 26<sup>TH</sup> JUNE 2017**

Members **APPROVED** accounts for signature for cheques 202878 to 202897 inclusive.

Company	Cheque No	Amount	Description
E-On	202878	£82.85	Electric Bill -13 High Street
Aspect Maintenance	202879	£4,683.00	Maintenance
Blue Cube	202880	£475.00	Hire of Standard Toilets
Canvey Concrete Pumping Limited	202881	£360.00	Supply of crowd barriers – Wildlife Day.
Canvey & Hadleigh District News	202882	£55.00	Advert for Armed Forces Day.
D Trower	202883	£20.00	Window Cleaning at 11/13 High Street
Design 4 Print & Signage	202884	£312.00	Armed Forces Day Poster/ Vinyl Crest for Honours Board/ Letterheads.
Essex Cares Limited	202885	£12.50	Weed removal & Sweep up.
G & K Groundworks Limited	202886	£110.00	Rental of Storage Unit
Heelis & Lodge	202887	£380.00	Internal Audit Fee.
Hilary Knight Management Limited	202888	£1,000.00	Mike Dilger Fee – Wildlife Day
Mark One Hire Limited	202889	£196.80	Generator for Wildlife Day
J & M Payroll Services Limited	202890	£36.00	Payroll processing for May 2017.
MRL Productions	202891	£900.00	Hire of equipment in relation to Armed Forces Day.
Newsquest Media Group	202892	£148.80	Advert for Armed Forces Day

Office Needs	202893	£264.03	Office Stationary
Primrose Cleaning Contractors	202894	£1111.00	Cleaning of 11/13 High Street – May 2017
St John Ambulance	202895	£78.00	First Aid Provision Wildlife Day
Stanley Marsh & Co Limited	202896	£2,500.00	Rent for 11 High Street – 26/6/17 to 29/9/2017
The Essex Enquirer	202897	£120.00	Advert for Armed Forces Day
<b>TOTAL</b>		<b>£11,844.98</b>	

The meeting closed at 8.10PM.

CHAIRMAN

25<sup>th</sup> September 2017

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