

TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

I hereby summon you to attend an meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in **HALL 3** at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 20<sup>th</sup> JUNE 2011** commencing at **7.00pm** for the transaction of business as set out below.

Yours faithfully

Elaine De Can  
Town Clerk

13<sup>th</sup> June 2011

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To approve the Annual Accounts for the year ending 31<sup>st</sup> March 2011
5. To approve and sign the Annual Governance Statement for year ending 31<sup>st</sup> March 2011
6. To consider a letter from the Co-operative Bank and to agree the reinvestment of the bond
7. To appoint two members to the Canvey Lake Committee
8. To appoint a representative to the following Forums and Groups:
  - (i) CPBC Standards Committee (replace Cllr Bishop)
  - (ii) CPBC Planning Committee (replace Cllr Bishop & Cllr Dixie)
  - (iii) Regeneration of the Town Centre – Members Liaison Group