

TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 19<sup>th</sup> DECEMBER 2011** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

Elaine De Can  
Town Clerk

12<sup>th</sup> December 2011

### **AGENDA**

1. Apologies for absence
2. To receive declarations of interest in items on the Agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
4. To confirm and sign as a true record the minutes of the Council meeting held on 17<sup>th</sup> October 2011
5. To consider and agree the recommendations from the Policy & Finance Committee held on the 5<sup>th</sup> December 2011 excluding the budget
6. To note the minutes of the Personnel Committee meetings held on the 16<sup>th</sup> and 21<sup>st</sup> November 2011
7. To consider and agree a delegate to join the EALC Executive Committee (Appendix A)
8. To consider and agree a representative to join the committee of the Citizens Advice Bureau
9. To consider sponsoring the Canvey Schools Partnership Attendance Challenge (Appendix B)
10. To consider the Larger Local Councils Forum on the 15<sup>th</sup> February and the Planning Day training on the 29<sup>th</sup> February 2012 and submit names of attendees (Appendix C)
11. To consider and agree a motion by Cllr Howard to object to any proposed development of the Thames Estuary Airport
12. Finances:
  - To confirm accounts for payment as previously agreed
13. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
14. Reports from Essex County Councillor on matters relating to Canvey Island