MINUTES OF THE PROCEEDINGS AT THE MEETING OF

CANVEY ISLAND TOWN COUNCIL

HELD AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON

MONDAY 19TH OCTOBER 2015 AT 7.30PM

PRESENT:

Councillors: Cllr. P. Greig, Cllr. J. Blissett, Cllr. J Anderson, Cllr. D. Anderson, Cllr M. Tucker, Cllr. T. Belford, Cllr N Harvey, Cllr. B Campagna, Cllr C Letchford

Also present: Mrs E Hunt – Deputy Clerk
Mrs L Windley – Community & Events Officer
Mrs A Ruskin – Community Warden
Mrs A Horgan – Head of Democratic Services
Cllr R Howard – Essex County Councillor – Canvey West
5 members of the public

CO/046/15 - APOLOGIES FOR ABSENCE
Cllr P. May provided his apologies as he is on holiday and Cllr. B Campagna provided Cllr D. Blackwell's apologies due to another commitment.

CO/047/15 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
Cllr C. Letchford declared an interest in agenda item 6 as Chairman of Friends of Concord Beach. Cllr D. Anderson communicated that even though there was no agenda items relevant that she had been advised to declare her interest as a committee member of Canvey Islands Big Local £1 million at meetings. Cllr J. Anderson declared an interest as a committee member of Canvey Islands Big Local £1 million.

CO/048/15 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES
Cllr A. Acott asked to speak on items 12 and 15 on the agenda. Cllr A. Acott communicated that the Council was asked in 2014 to consider and agree purchasing Past Chairman Pins and a static board to be mounted in the Council offices detailing the Chairman's name and year of office which would be updated on an annual basis. Cllr A. Acott expressed that the static board would be a more suitable option to consider as the pins are a more personal acknowledgement with no lasting recognition of them being Chairman.

Cllr A. Acott communicated in relation to item 15 on the agenda that whilst he supported the request for the Town Council to purchase a defibrillator, he had concerns over the potential vandalism of the unit and potential inappropriate use by inebriated patrons. Mrs D Palmer raised concerns about untrained persons using a defibrillator and the potential to cause more harm to the patient. Mrs D Palmer also raised concerns that the untrained user could potentially be sued by the patient if used incorrectly. Cllr C. Letchford advised members that the unit was designed to be used by untrained persons in a panic situation to detect a heartbeat and therefore would not activate if it were not needed. Cllr B. Palmer also raised concerns that the patient could be misdiagnosed by an untrained person using a patient who was experiencing an epileptic fit as an example.

CO/049/15 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 13TH JULY 2015
The minutes of the Council meeting held on the 13th July 2015 were **CONFIRMED** and signed as a true record.

CO/050/15 – MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA
Cllr J. Anderson provided members with an update on the matters arising from the ongoing projects and not on the agenda. Cllr J. Anderson asked the Deputy Clerk for an update of the Past Chairman's Badges. The Deputy Clerk advised members that this item was on the agenda to be discussed. Cllr J.

Anderson asked for an update on the Standards of Practice. The Deputy Clerk explained to members that that Quality Level of the Standards of Practice was the next level above the Foundation Level already achieved by the Town Council and that this application was still to be progressed. Cllr J. Anderson communicated to members that the works carried out in Linden Way had been completed and reinstated appropriately. Cllr M. Tucker advised that there were still large areas of earth which were previously grassed which have yet to be reinstated. Cllr J. Anderson requested that the Deputy Clerk write to Castle Point Borough Council to enquire whether these areas will be re-turfed or re-seeded. Cllr J. Anderson advised members that the Legacy XS Partnership Agreement was on the agenda.

CO/051/15 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY & FINANCE COMMITTEE HELD ON THE 28TH SEPTEMBER 2015

Members **RESOLVED** that the minutes of the Policy & Finance meeting held on the 28th September 2015 are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

CO/052/15 – TO NOTE THE REPORT OF OFFICER DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS

Members noted the report of officer decisions and background papers.

CO/053/15 - TO REVIEW THE COMMITTEE MEMBERSHIP AND OUTSIDE BODY REPRESENTATIVES

Members reviewed the Committee Membership and Outside Body Representatives. Cllr T Belford communicated that at the last meeting of the Council it was requested that he replace Cllr N. Harvey on the Personnel Committee which was agreed but the committee membership had not been updated. Members **AGREED** to the replacement and the Deputy Clerk was asked to update the committee membership accordingly.

The Deputy Clerk advised that the Committee Representative for Citizens Advice Bureau to replace Cllr D. Blackwell was still to be appointed. Members considered the requests made and **RESOLVED** to appoint Cllr C. Letchford as the new representative on the Citizens Advice Bureau committee.

CO/054/15 – TO CONSIDER AND AGREE THE AMENDED LEGACY XS PARTNERSHIP AGREEMENT

Members were asked to consider the amended Legacy XS Partnership Agreement and **AGREED** to the amendments made to item 3.1 of the agreement with the inclusion of a provision for Legacy XS to provide annual data of the services provided during the year. Town Council Chairman Cllr P. Greig duly signed the Agreement.

CO/055/15 – TO CONSIDER AND AGREE THE PARTNERSHIP REQUEST FROM THE CANVEY BAY WATCH

Members were asked to consider a partnership with Canvey Bay Watch and **RESOLVED** to approve this partnership.

CO/056/15 – TO CONSIDER AND AGREE ADDITIONAL COSTS TO HIRE A CONTAINERISED CHRISTMAS TREE TO BE INSTALLED OUTSIDE THE LIBRARY

The Community and Events Officer provided members with a report detailing health and safety issues experienced last year with the Christmas tree that was positioned outside the Library. The Community and Events Officer advised members that she had obtained costs for hiring a containerised tree for this location as well as costs for a stand alone tree as the Council had done in previous years. The Community and Events Officers made the recommendation to members that the council hire a containerised tree on a 3 year contract.

The members discussed and considered the costs provided by the Community and Events Officer, and unanimously objected to hire a containerised Christmas Tree. Members **RESOLVED** to purchase 2 no. 20 ft Christmas Trees from Hawkwell Christmas Tree Farm at a total cost of £590.00 as the Council had done in previous years.

CO/057/15 – TO CONSIDER AND AGREE COSTS TO PURCHASE PAST CHAIRMAN PINS
The Community and Events Officer provided members with a report detailing the costs obtained to purchase past Chairman's pins as was requested by the Council at its meeting held on 18 August 2014. The members discussed and considered the costs provided by the Community and Events Officer to purchase Past Chairman Pins and **RESOLVED** to purchase 7 no. Past Chairman Pins from Vaughtons using the design proof provided at a total cost of £609.75.

CO/058/15 – TO CONSIDER AND AGREE A REQUEST FOR THE TOWN COUNCIL TO AWARD AN HONORARY BURGESS
Members were asked to consider and agree a request for the Town Council to award an Honorary Burgess to a Royal Naval veteran who served in WW2 at the Armed Forces Day service 2016 in recognition of his naval achievements.

Cllr T. Belford asked the Community and Events Officer to explain how much the Burgess would cost and to provide more information about what it is. The Community and Events Officer explained that an Honorary Burgess recognises an individual who has made a significant and notable contribution to their town, or community or has achieved national fame. She further communicated that it is known as a title of dignity and is generally presented to individuals annually.

The members discussed the request and raised concerns that the Armed Forces Day Event is a celebration of past and present servicemen and women and that many of the veterans in the local community who attend at this event were also deserved of an award in recognition for their services.

Members discussed the Chairman's Awards which were established to recognise those who live in the community of Canvey Island who have made a significant contribution to enriching the lives of Canvey Island residents.

Members **AGREED** that it was not appropriate to present an Honorary Burgess award at the Armed Forces Day event and **RECOMMENDED** that the Town Council continue to recognise residents within the community of Canvey Island through the Chairman's Awards presented at its Annual Town Meeting.

Members **RESOLVED** to object to the request to award an Honorary Burgess.

CO/059/15 – TO DISCUSS A COMPLAINT RECEIVED FROM A RESIDENT IN RELATION TO THE LACK OF PARKING PROVISION AT THORNEY BAY BEACH
Members discussed the complaint received from a resident in relation to the lack of parking provision at Thorney Bay Beach. Cllr T Belford updated members of the progress of this complaint which was noted.

CO/060/15 – TO CONSIDER AND AGREE A REQUEST FROM COUNCILLOR LETCHFORD TO PURCHASE A DEFIBRILLATOR WHICH WOULD BE MAINTAINED BY CANVEY COMMUNITY FIRST RESPONDERS
Members were asked to consider a request from Cllr C. Letchford to purchase a defibrillator which would be maintained by Canvey Community First Responders. Cllr C. Letchford provided members with a report detailing the use of defibrillators, location proposals and the costs associated with purchasing them.

Members discussed the request and raised concerns over location of the units, time taken to attend, potential vandalism and misuse. Members unanimously **RESOLVED** to object to this request.

CO/061/15 – TO CONSIDER AND AGREE A REQUEST FROM COUNCILLOR LETCHFORD FOR THE TOWN COUNCIL TO SPONSOR THE INSTALLATION OF 20 NO. BENCHES ALONG THE SEA WALL AND TO APPLY FOR ENVIRONMENT AGENCY CONSENT
Members were asked to consider a request from Cllr C. Letchford to sponsor the installation of 20 no. benches along the sea wall and to apply for the Environment Agency consent. Cllr C. Letchford provided members with a report detailing the sponsorship he had obtained to purchase and install the benches and the costs associated with obtaining Environment Agency consent.

Members discussed the request and raised concerns over how the request for these benches could be perceived as Cllr C. Letchford represented the ward that the project had been requested for and unanimously **RESOLVED** to object to the request.

CO/062/15 – TO CONSIDER AND AGREE A REQUEST FROM COUNCILLOR LETCHFORD TO CARRY OUT REPAIRS TO DAMAGED AREAS OF FOOTPATH AND RAMP ACCESS TO THE SEA WALL

Cllr C Letchford asked to withdraw the request to carry out repairs to damaged areas of footpath and ramp access to the sea wall in appreciation of previous comments made. Members **AGREED** to withdraw the request.

CO/063/15 – TO NOTE CORRESPONDENCE RECEIVED FROM CANVEY ISLAND COMMUNITY FIRST RESPONDERS IN RECOGNITION OF THE GRANT THEY RECEIVED

Members noted the correspondence received from Canvey Island Community First Responders in recognition of the grant they received.

CO/063/15 – TO NOTE CORRESPONDENCE RECEIVED FROM BREATH EASY CANVEY ISLAND IN RECOGNITION OF THE DONATION THEY RECEIVED FROM CANVEY ISLAND TOWN COUNCIL CHARITY GARDEN TRAIL

Members noted the correspondence received from Breathe Easy Canvey Island in recognition of the donation they received from Canvey Island Town Council Charity Garden Trail.

Cllr J. Anderson asked to take the opportunity to thank all of the volunteers who took time out to make this event the success that it was.

CO/064/15 – TO NOTE THE MINUTES OR REPORTS FROM THE FOLLOWING FORUMS AND GROUPS:-

WYVERN COMMUNITY TRANSPORT

Members noted the minutes provided.

EALC EXECUTIVE COMMITTEE

Members noted the minutes provided.

CO/065/15 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

Accounts **APPROVED** and cheques for No1 account 202303 to 202316 inclusive were signed and cheque for No 2 account 200331 was signed.

CO/066/15 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr J Anderson communicated to members that he had been involved in looking at the Local Plan with the Task and Finish Group at Castle Point Borough Council which included looking at potential development sites and the constraints that needed to be considered. Cllr J. Anderson advised that their investigations should be completed by December and that these would be put to the Full Council to vote on. Cllr J. Anderson explained that if the Council did not decide on a Local Plan that was suitable to the Government Inspector that the Government could take over the plan and insert their own housing criteria.

CO/067/15 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr R Howard advised members that he will be attending at the Regional Flood Defence Community Forum on Friday which will be held in Suffolk, where the precept rate will be set. Cllr Howard advised that he will be fighting for a 5% increase in the levy, which they had won last year.

Cllr R Howard communicated to members that the findings of the Integrated Urban Drainage Study would be communicated to the Multi - Agency Task and Finish Group at its meeting at Castle Point Borough Council offices tomorrow and that the findings would then be taken by him to Cabinet to consider.

The meeting closed at 9.05pm.

CHAIRMAN
11th January 2015