

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 23<sup>RD</sup> JANUARY 2017 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr M. Tucker (Town Mayor), Cllr J Anderson (Deputy Town Mayor), Cllr D. Anderson, Cllr P. Greig, Cllr J. Blissett, Cllr B. Campagna, Cllr T. Belford, Cllr D. Blackwell, Cllr N. Harvey and Cllr. A. Acott

**Also present:** Mrs E. De Can – Responsible Financial Officer  
Mrs A Ruskin – Community Warden  
2 members of the public

**CO/096/16 - APOLOGIES FOR ABSENCE.**

Cllr P. May

**CO/097/16 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

No declarations of interest were received.

**CO/098/16 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of the public wished to speak.

**CO/099/16 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETINGS HELD ON THE 17<sup>TH</sup> OCTOBER 2016 AND 9<sup>TH</sup> JANUARY 2017**

The minutes of the Council meetings held on the 17<sup>th</sup> October 2016 and 9<sup>th</sup> January 2017 were **CONFIRMED** and signed as a true record.

**CO/100/16 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.**

Members noted the report of officer's decisions under delegated powers and background papers.

**CO/101/16 – MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted that the Council had been awarded Quality Status and discussed the winter salting scheme and subsequent distribution.

**CO/102/16 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE HELD ON THE 9<sup>TH</sup> JANUARY 2017.**

Members **RESOLVED** that the minutes of the Policy & Finance meeting held on the 9<sup>th</sup> January 2017 are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/103/16 – TO NOTE THE MINUTES AND RESOLUTION FROM THE PERSONNEL COMMITTEE HELD ON THE 14<sup>TH</sup> NOVEMBER 2016 AND 10<sup>TH</sup> JANUARY 2017**

Members noted the Personnel Committee minutes and resolution of the meeting on the 14<sup>th</sup> November 2016 and 10<sup>th</sup> January 2017.

**CO/104/16 – TO CONSIDER AND AGREE THE BUDGET AND PRECEPT FOR 2017/18 AND THE FOUR YEAR PLAN**

Members discussed the budget reports provided by the Responsible Financial Officer and noted that there has been a significant reduction in the LCTS grant with a final sum of £3,300 for 2017/18 being provided by CPBC which will be the final year that this will be received.

Members **RESOLVED** to set a budget of £443,234 and raise a precept of £240,045 with a 0% increase in the precept based on the Band D equivalent of £20.61.

Members discussed the four year plan and **RESOLVED** that it be noted that some or all of the projects on the four year plan may be delayed due to staff shortages.

**CO/105/16 – TO CONSIDER AND AGREE SUSPENDING ALL PLANNING MEETINGS UNTIL A FULL COMPLIMENT OF STAFF IS SOURCED**

Members discussed the reasons for suspending Planning Meetings at this time and **RESOLVED** to suspend all planning meetings for a period of 2 to 3 months.

**CO/106/16 – TO NOTE REPORTS PROVIDED FROM THE FOLLOWING FORUM GROUPS:**

**i) WYVERN COMMUNITY TRANSPORT**

Members noted the report provided.

**ii) PARISH TRANSPORT**

Members noted the report provided.

**CO/107/16 – TO NOTE THE CORRESPONDENCE FROM REBECCA HARRIS MP IN RELATION TO DCLG FINANCE SETTLEMENT**

Members noted the correspondence from Rebecca Harris MP in relation to DCLG Finance Settlement.

**CO/108/16 – FINANCES:**

**vii) TO CONFIRM ACCOUNTS FOR PAYMENT AS PREVIOUSLY AGREED**

The accounts were **APPROVED** for No1 account cheque numbers 202785 to 202792.

*List of Payments made between 23/01/2017 and 23/01/2017*

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/01/2017	Anglian Water	202785	137.72		No 11 & 13 Sewerage Chg
23/01/2017	Essex & Suffolk Water	202786	554.37		Water Charges
23/01/2017	Office Needs	202787	22.68		Stationery
23/01/2017	Leigh Times Series Limited	202788	960.00		Jan Newsletter
23/01/2017	S&R Construction	202789	150.00		Repair block paving
23/01/2017	Carly Dann	202790	450.00		Street Entertainers x3
23/01/2017	Always Flowers	202791	75.00		Funeral Flowers
23/01/2017	Aspect Maintenance Ltd	202792	3,894.00		Maintenance - Nov
<b>Total Payments</b>			<b>6,243.77</b>		

**CO/109/16 – REPORT FROM COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

Members noted a verbal report from the Community Warden in relation to patrolling with the CPBC officer out of hours, the completion of the allotment fencing, the completion of the refurbishment of the Labworth Memorial Gardens, the reopening of Canvey Lake to fishing and the recent vandalism to the Bumblebee Gardens.

**CO/110/16 – REPORT FROM BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Members noted verbal reports regarding the recent issues with motorbikes on the island and issues with large groups of dogs being let off their leads at Canvey Heights.

**CO/111/16 – REPORT FROM COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Members noted a verbal report regarding issues over responsibilities of street lighting in unadopted roads and the closure of Long Road due to works in summer 2017.

The meeting closed at 8.35pm

TOWN MAYOR

20<sup>th</sup> February 2017