

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
COMMON LIAISON COMMITTEE HELD IN THE COUNCIL OFFICE,  
13 HIGH STREET, CANVEY ISLAND  
ON WEDNESDAY 20<sup>TH</sup> JANUARY 2016 AT 3.00PM**

PRESENT:

Committee: Natalie Holt (Chairman), Cllr R. Howard, Cllr J. Anderson, Cllr D. Blackwell and Cllr T. Skipp

Also present: Mrs E. Hunt – Deputy Clerk  
Mrs A. Ruskin – Community Warden  
Darren Wakenell - Fisheries Enforcement Officer - Environment Agency Officer

David Hedges has communicated to the Town Council office that due to work commitments he is no longer able to commit to independently Chair the Common Liaison Committee Meeting and has sent a representative from the RSPB Natalie Holt – Senior Sites Manager to Chair the meetings until a suitable replacement has been appointed.

**CL/036/15 - APOLOGIES FOR ABSENCE.**

There were none.

**CL/037/15 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

No declarations of interest were received.

**CL/038/15 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of public were present.

**CL/039/15 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON 25<sup>TH</sup> NOVEMBER 2015.**

The minutes of the committee meeting held on the 25<sup>th</sup> November 2015 were **CONFIRMED** and signed as a true record.

**CL/040/15 - MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA.**

Cllr J Anderson asked the Deputy Clerk for an update on the tree works at Canvey Lake. The Deputy Clerk advised members that the work had been booked in for 22<sup>nd</sup> and 23<sup>rd</sup> January 2016. Cllr J Anderson enquired about the work to be carried out on the large willow included in the programme of works. The Deputy Clerk advised that the contractor had recommended that the tree be pollarded and that she will be meeting the contractor on site to discuss this prior to the commencement of the works.

Natalie enquired about the Byelaws and the Deputy Clerk confirmed that this is an agenda item to discuss.

The Deputy Clerk advised members of the investigations that she had carried out into working with local fishing clubs to manage fishing at the lake. The members discussed the proposals and **AGREED** that a decision would be premature and that the council should await confirmation of the Byelaws and for the findings of the Integrated Urban Drainage Study to be reported before a decision can be made on the method of controlling fishing at the Lake. Cllr J Anderson enquired when the findings of this study are going to be reported and asked when the next multi-agency meeting will be held. Cllr Howard provide members with an update on the progress since the last multi-agency meeting was held in October and explained that the Deputy Clerk will be invited to attend at the next meeting once it had been arranged.

Natalie advised members that she is on the Community Resilience Team and that they are keen to be able to roll out information to the community of the findings from this study and are in the process of considering the best medium in which to do this, and as soon as more information is available, they hope to be able to communicate this to members and also the wider community.

The Deputy Clerk advised members that works to install the fishing prevention posts will commence on Monday 25<sup>th</sup> January 2016. She explained that she had spoken with the Contractor today and that they had asked her to communicate that due to the size and weight of the equipment required to carry out the works there may be some ground disturbance on this bank, but they would endeavour to keep this to a minimum where possible.

The Deputy Clerk advised members that the planned reed maintenance work for 2015/16 had been completed in October 2015 and that she had met with the contractor on site for a completion meeting. She communicated that the works completed were not in accordance with the application for Year 2, however, the planned applications for the next three years had now been reviewed to reflect the works completed in October. Natalie enquired about the reed cutting arisings that had been left behind following the works. The Deputy Clerk confirmed that when works are carried out to remove reed root mass this can cause some arisings to float to the surface and settle on the water, which was noted at the completion visit. She confirmed that the Contractor had returned to remove these following that visit and that the works for Year 2 had now been signed off.

Natalie enquired about the Siltex Applications and the affect that this has on the silt levels in the water. Cllr D Blackwell asked Darren from the Environment Agency whether this was an effective method for silt reduction in the watercourse. Darren confirmed that it is a cost effective way of reducing silt by using an organic product which is not harmful to the lake or its inhabitants.

The Deputy Clerk advised members that there was a meeting of the Lake Watch volunteers planned for Tuesday 26<sup>th</sup> January 2016 and that Darren Wakenell had been invited to attend. The Community Warden advised members that the volunteers provide information on fly tipping, injured wildlife, anti-social behaviour and any other issues that cause concerns to the council, giving a presence at all times of the day at the lake. The Community Warden confirmed that this is working well and the volunteers are very active.

The Deputy Clerk advised members that the litter bins agreed at the previous meeting had now been installed and were being well used.

The Deputy Clerk confirmed that the two bollards agreed at the previous meeting had now been installed on the South bank adjacent the junction with Vaulx and Vadsoe Road and that these were being effective in preventing vehicle access along that bank.

The Deputy Clerk advised members that repairs to restabilise the front edge of the bird feeding station had now been completed and that the contractor was presently relaying the cockleshell to finish.

The Deputy Clerk advised members that the repairs to the handrail on the bridge leading to Chilterns from Cedar Road on the South West of the lake had also been completed.

**CL/041/15 – TO RECEIVE AN UPDATE ON THE PROGRESSION OF THE BYELAW.**

The Deputy Clerk provided members with an update on the progression of the Byelaw confirming that she had received confirmation from the office of Rebecca Harris MP that the Byelaw had been approved and was now awaiting receipt of this.

**CL/042/15 –TO CONSIDER AND AGREE COSTS TO REPLACE 2 NO. DETERIORATED DOG FOULING RECEPTACLES AT CANVEY LAKE**

The Deputy Clerk provided members with a report detailing costs to replace 2no. deteriorated dog fouling receptacles at Canvey Lake. The members discussed and considered the costs provided to purchase the new receptacles and **RESOLVED** to purchase 2 new dog fouling receptacles from Wybone Ltd at a total cost of £391.40 plus VAT. Members discussed and considered the costs provided to remove existing and install the 2 no. new receptacles and **RESOLVED** to appoint Aspect Maintenance to install the 2 no. new receptacles at a total cost of £40.00 plus VAT.

**CL/043/15 – TO NOTE THE HEALTH AND SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED**

Members noted the health and safety report detailing incidents and actions completed.

Meeting closed at 3.50 pm

Chairman  
21st March 2016