

TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE

David Hedges (Chairman), Cllr J. Anderson, Cllr T. Skipp, Cllr D. Blackwell and Cllr R Howard

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held at Town Council Office, 13 High Street, Canvey Island on the **25TH NOVEMBER 2015** commencing at **3.00 PM**

Yours faithfully,

Mr M. Letch
Acting Town Clerk

19th November 2015

AGENDA

1. Apologies for absence.
2. To receive Declarations of Interest in items on the Agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 16th September 2015.
5. Matters arising from the ongoing projects and not on the agenda (Appendix A).
6. To receive an update on the progression of the byelaw.
7. To note correspondence received from Arcadis Consulting UK relating to Environment Agency Asset Refurbishment Work near to Canvey Lake.
8. To note correspondence received from CPBC in relation to UK Power Networks proposed powerline tree clearance works at Canvey Lake.
9. To consider and agree costs to carry out tree works as recommended in the tree audit survey at Canvey Lake.
10. To consider and agree costs to replace 1 no broken retractable bollard and 1 no. missing bollard with retractable bollards at the lake.
11. To consider and agree costs to install fishing prevention posts along the South East bank of Canvey Lake to match those installed along the North East bank.
12. To consider and agree costs to stabilise the eroded bank edge at the front of the Bird Feeding Station.

13. To consider and agree costs to repair handrail joint on bridge leading from Cedar Road to Chilterns.
14. To note the Health & Safety report detailing incidents and actions completed (Appendix B).