

TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE

David Hedges (Chairman), Cllr J. Anderson, Cllr T. Skipp, Cllr D. Blackwell and Cllr R Howard

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held at Town Council Office, 13 High Street, Canvey Island on the **16<sup>TH</sup> SEPTEMBER 2015** commencing at **3.00 PM**

Yours faithfully,

Mr- M. Letch  
Acting Town Clerk

10<sup>th</sup> September 2015

**AGENDA**

1. Apologies for absence.
2. To receive Declarations of Interest in items on the Agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 17<sup>th</sup> June 2015.
5. Matters arising from the ongoing projects and not on the agenda (Appendix A).
6. To note legal advice received in respect of an un-adopted road adjoining Council land.
7. To receive an update on the progression of the byelaw.
8. To note the recommendations following the recent tree audit survey at Canvey Lake.
9. To consider and agree the continuation of Siltex applications at Canvey Lake.
10. To consider and agree a request to replace 2 no. deteriorated basket litter bins at the lake with bins to match newly installed litter bins at the lake.
11. To note the Health & Safety report detailing incidents and actions completed (Appendix B).