

TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE

Natalie Holt (Chairman), Cllr J. Anderson, Cllr T. Skipp, Cllr D. Blackwell and Cllr R Howard

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held at Town Council Office, 13 High Street, Canvey Island on the **04TH NOVEMBER 2016** commencing at **3.00 PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

31st October 2016

Mrs E. Hunt
Town Clerk

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

1. Apologies for absence.
2. To receive Declarations of Interest in items on the Agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 01st June 2016.
5. Matters arising from the ongoing projects and not on the agenda (Appendix A).
6. To note report on the enforcement of Byelaws at Canvey Lake (Clerks Report)
7. To note installation of fishing prevention signage.
8. To consider and agree course of action following receipt of correspondence from Centre for Environment Fisheries and Aquaculture Science.
9. To consider and agree costs to paint bridges at Canvey Lake.
10. To consider and agree costs to carry out repairs to the slopes leading to bridges at Canvey Lake.
11. To note the Health & Safety report detailing incidents and actions completed (Appendix B).