

TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE

Natalie Holt (Chairman), Cllr J. Anderson, Cllr T. Skipp, Cllr D. Blackwell and Cllr R Howard

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held at Town Council Office, 13 High Street, Canvey Island on the **01st JUNE 2016** commencing at **3.00 PM**

Yours faithfully,

Mrs E. Hunt
Town Clerk

27th May 2016

AGENDA

1. Apologies for absence.
2. To receive Declarations of Interest in items on the Agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 21st March 2016.
5. Matters arising from the ongoing projects and not on the agenda (Appendix A).
6. To consider and agree to the installation of additional signage reflecting the byelaws.
7. To consider and agree to purchase 2 additional transfer labels for existing No Fishing Signage.
8. To consider and agree to instruct Castle Point Borough Councils Legal Services to pursue the prosecution of breaches of Canvey Lake Byelaws on behalf of Canvey Island Town Council.
9. To consider and agree costs to purchase an additional 10 no. Lake Watch Hi Vis vests.
10. To note correspondence from Castle Point Borough Council relating to the formation of a play area and installation of equipment at Canvey Lake, Canvey Island.
11. To receive a report from the Community Warden relating to the painting of the three bridges West of Winter Gardens Pumping Station and to also paint Denham Road Bridge.
12. To note the Health & Safety report detailing incidents and actions completed (Appendix B).
13. To consider and agree the timetable of meetings for 2016 - 17