

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr P. May (Chairman), Cllr P. Greig (Vice Chairman), Cllr M. Tucker, Cllr J. Blissett, Cllr B. Campagna, Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 24TH APRIL 2017** commencing at **7.30pm** for the transaction of business as set out below.

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

Yours faithfully,

  
Mrs E. De Can  
Town Clerk

18<sup>th</sup> April 2017

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

## **A G E N D A**

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 14<sup>th</sup> November 2016.
- 5 To note the Clerk's Report on ongoing projects and not on the agenda (Appendix A)
- 6 To receive a report on the progress of the Wildlife Day Event.
- 7 To receive a report on the progress of the Armed Forces Day Event.
- 8 To consider and agree attending the Castle Point Show 2017.
- 9 To consider and agree a charity for the Charity Garden Trail.
- 10 To consider and agree the hiring of reindeers at a cost of £1179.00 excluding VAT for the Christmas Light Switch On Event.
- 11 To consider and agree working with Essex County Council on the National Citizen Service Youth Project.
- 12 To note the correspondence from Canvey Island MS Wednesday Club regarding the Community Awards.
- 13 To confirm accounts for payment previously agreed.