

TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr. Peter May (Chairman)
Cllr. Ray Howard
Cllr. Dave Blackwell

Cllr. Doreen Anderson
Cllr. Nicola Pontius
Cllr. Nick Harvey

Cllr. Liz Swann (VC)
Cllr. John Anderson
Cllr. Joan Liddiard

Dear Councillor's,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held at **THE PADDOCKS, HALL 3, LONG ROAD, CANVEY ISLAND** on **MONDAY 30th JANUARY 2012** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

Elaine De Can
Town Clerk

23rd January 2012

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 21st November 2011
- 5 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 6 To discuss and consider recommendations from the events working party (Appendix B) for:
 - Wild Life Day
 - Armed Forces Day
 - Garden Trail
 - Diamond Jubilee
 - Olympics
 - Consider suggestions for additional smaller events
- 7 To consider and agree moving the budget item for the Wildlife Event to the Environment & Open Spaces committee
- 8 To consider and agree the requirements for the Annual Town Meeting on the 30th April 2012
- 9 To note and consider additional projects for the Four Year Plan (Appendix C)
- 10 To confirm accounts for payment previously agreed

In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

- 11 To consider and agree the contract for the Christmas 2012 festive lights (Appendix D)