

Canvey Island Town Council



TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr P. May (Chairman), Cllr P. Greig (Vice Chairman), Cllr M. Tucker, Cllr J. Blissett, Cllr B. Campagna, Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND** on **MONDAY 19TH SEPTEMBER 2016** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E Hunt
Town Clerk

13th September 2016

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 16th May 2016.
- 5 Matters arising from the ongoing projects and not on the agenda (Appendix A)
- 6 To consider and agree changing the format of the Annual Chairman's Awards.
- 7 To consider and agree to appoint a Youth Council for Canvey Island.
- 8 To consider and agree working in partnership with Castle Point Borough Council to facilitate a Crucial Crew event for schools on Canvey Island.
- 9 To consider and agree to take part in Fly a Flag for the Commonwealth on 13th March 2017.
- 10 To consider and agree to hold a programme of events at the seafront for the school summer holidays 2017.
- 11 To consider and agree creating a Town Council Facebook page for the purpose of publicity and advertising
- 12 To consider and agree holding a heritage trail around Canvey Island.
- 13 To consider and agree to hire reindeer for the Christmas Light Switch On Event.
- 14 To consider and agree to hire attractions to enhance the Christmas Light Switch On Event.
- 15 To consider and agree to purchase promotional balloons for use at events.
- 16 To consider and agree to purchase promotional umbrellas.
- 17 To confirm accounts for payment previously agreed.