

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 20<sup>TH</sup> FEBRUARY 2017** commencing at **7.30PM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully,

Mrs E. De Can  
Responsible Financial Officer

14<sup>th</sup> February 2017

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

## **A G E N D A**

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Council meeting held on the 23<sup>rd</sup> January 2017.
- 5 Clerks report of ongoing projects and not on the agenda (Appendix A)
- 6 To note the minutes and resolution from the Personnel Committee held on the 20<sup>th</sup> February 2017 (to be supplied at meeting)
- 7 To consider and agree the dates for the Councils forth coming events
- 8 To consider the purchase of a plaque in remembrance of Ellea Hunt
- 9 To review the Standing Orders in relation to Section 26 and the Personnel Committee's recommendation
- 10 To receive an update from the Community & Events Officer on the progress of the Essex County Fire & Rescue Fire Break programme
- 11 To consider and agree the Heart Radio proposal for Christmas 2017
- 12 To note the Councils successful achievement of the Quality Award
- 13 To note the reports provided from the following forum groups:
  - EALC Executive Committee.
- 14 To appoint a representative to the following external committees:
  - i) Citizens Advice Bureau.

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- 15 Finances:
  - i) To confirm accounts for payment as previously agreed.
  - ii) To consider and agree the additional funds required for the purchase of a leased vehicle
  - iii) To consider and agree a contribution to the production of a portrait for the Lord Lieutenant of Essex upon his retirement
- 16 Report from Community Warden on matters relating to Canvey Island.
- 17 Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
- 18 Reports from Essex County Councillors on matters relating to Canvey Island.